

**BUTLER BOARD OF EDUCATION
BUTLER, NJ 07405
MINUTES
EXECUTIVE MEETING 6:00 P.M.
REGULAR MEETING 6:30 P.M.
JULY 31, 2025
BUTLER HIGH SCHOOL MEDIA CENTER**



CALLED TO ORDER:

BY: A. Allison, called the meeting to order at 6:00 p.m., and read the Open Meeting Statement, below:

MEETING NOTICE ANNOUNCEMENT:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Butler Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Butler Board of Education Office, 38 Bartholdi Avenue, as designated by the Board of Education for posting of such notice in a public place, with copies of such notice delivered or mailed or electronically mailed to the following:

Suburban Trends and The Daily Record in accordance with Chapter 231, P.L. 1975

Chapter 8, P.L. 1995, provides for the representation of sending school district board of education members on the receiving school district board of education.

The Bloomingdale Board of Education representative has voting privileges on matters as outlined in Board Policy No. 0141.

PLEDGE OF ALLEGIANCE

ROLL CALL (MEETING ATTENDANCE):

A. Allison-**PRESENT**
J. Tacinelli-**ABSENT**
J. Tadros-**PRESENT**

A. Drucker-**PRESENT**
H. Oguss-**ABSENT**
C. Ziegler-**PRESENT**

J. Karpowich-**PRESENT**
K. Smith-**ABSENT**
M. Gogel-**PRESENT**

L. Grecco- Bloomingdale Representative-**PRESENT**



MOTION TO ENTER CLOSED SESSION

Motion by C. Ziegler, seconded by J. Tadros, that the Butler Board of Education adopt the following resolution:

BE IT RESOLVED, by the Butler Board of Education on this 31st day of July, 2025 at 6:03 p.m., as follows:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and;

WHEREAS, the Butler Board of Education is of the opinion that such circumstances exist to discuss Personnel and Finance which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act";

NOW THEREFORE, BE IT RESOLVED that the Butler Board of Education shall enter Executive Session on 7/31/2025 at 6:03 p.m.

The Board will reconvene in public session at the conclusion of the Executive Session. The information discussed during the Executive Session will be disclosed to the public as soon as it is determined by the Board that the information is no longer confidential.

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

By motion of C. Ziegler, seconded by J. Karpowich, the meeting was called back to public session at 6:30 p.m.

ANNOUNCEMENT(S): None.

CORRESPONDENCE: None.

DISTRICT RECOGNITION: None.

STUDENT REPRESENTATIVES: None.



PRESENTATIONS: None.

APPROVAL OF MINUTES:

Motion by C. Ziegler, seconded by J. Karpowich, it was moved to approve the following minutes and dispense with the reading of the same since each member had received a copy:

June 19, 2025 executive meeting minutes.

June 19, 2025 regular meeting minutes.

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following the meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

All in favor.

SUPERINTENDENT'S REPORT:

a. Good News and Progress in Our Schools

b. Student Safety Data System Report:

Motion by J. Tadros, seconded by J. Karpowich, that the Butler Board of Education adopt the following resolution:

RESOLVED, that the Board of Education accepts the Student Safety Data System Report for the 2024-2025 School Year.

2024-2025 School Year						
School Name	Incidents	Other Incidents Leading to Removal	Restraint /Seclusion	HIB Alleged	HIB Trainings	HIB Programs
020 - Butler High School	12	24	0	8	16	9
025 - Aaron Decker School	3	2	0	8	13	14
030 - Richard Butler School	5	1	0	4	16	18
District Wide					6	3
*Violence, Vandalism, Substances, Weapons, and HIB Confirmed						

BE IT FURTHER RESOLVED, that the Butler Board of Education approves the remedial and disciplinary action taken by the building principals.



ROLL CALL:

A. Allison -YES

J. Tacinelli -ABSENT

J. Tadros -YES

A. Drucker -YES

H. Oguss -ABSENT

C. Ziegler -YES

J. Karpowich -YES

K. Smith -ABSENT

M. Gogel -YES

L. Grecco - Bloomingdale Representative -YES

Motion carried 7-0-0

COMMUNICATIONS: None.

DELEGATE/LIAISON REPORTS:

- a. Butler Education Foundation - C. Ziegler
 - 8/11/25 Meeting to discuss teacher grants
 - 9/11/25 Alumni Dinner
 - 5/1/2026 Golf Outing
- b. NJ School Boards Delegate - M. Gogel
 - No News
- c. MOCESCOM - H. Oguss - Absent
- d. MCSBA - J. Tadros
 - No News

PUBLIC PARTICIPATION #1 (on agenda action items only, if applicable): None.

Public participation shall be governed by the following rules (Per District Policy #0167):

1. The Public participation period shall be for thirty minutes or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be limited to three minutes' duration;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. All statements shall be directed to the presiding officer;
6. The presiding officer may:
 - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.



Please note that “Comments from the Audience” is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.

PERSONNEL AND POLICY - J. Karpowich, Chair

Personnel Committee Meeting Report

Policy Committee Meeting Report

Motion by J. Karpowich, seconded by C. Ziegler, to accept the recommendation of the Superintendent to approve and adopt motion PP 01-26 as described below:

PP 01-26 Appointments*

Discussion: None.

ROLL CALL:

A. Allison -**YES**

J. Tacinelli -**ABSENT**

J. Tadros -**YES**

A. Drucker -**YES**

H. Oguss -**ABSENT**

C. Ziegler -**YES**

J. Karpowich -**YES**

K. Smith -**ABSENT**

M. Gogel -**YES**

L. Grecco - Bloomingdale Representative -**YES**

Motion carried 7-0-0

Motion by J. Karpowich, seconded by M. Gogel, to accept the recommendation of the Superintendent to approve and adopt motion PP 02-26 as described below:

PP 02-26 Appointments

Discussion: None.

ROLL CALL:

A. Allison -**YES**

J. Tacinelli -**ABSENT**

J. Tadros -**YES**

A. Drucker -**YES**

H. Oguss -**ABSENT**

C. Ziegler -**YES**

J. Karpowich -**YES**

K. Smith -**ABSENT**

M. Gogel -**YES**

Motion carried 6-0-0

RESOLUTIONS PP 01-26: APPOINTMENTS*

RESOLVED, the Board of Education approves the following appointments pending applicants' completion of all required background checks pursuant to the provisions of N.J.S.A. 18A:6-7 et seq., N.J.S.A. 18A6-4 et seq., and P.L. 2018, c. 5 as applicable:

PERSONNEL**A. Administrative/ Office Personnel**

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
#5543	Approve	Central Office	\$65,630.00	DT	08/25/2025	12/21/2025	Employee will use 26 sick days before and after the due date from 08/25/2025 - 09/30/2025. FMLA and NJLA leave will start concurrently on or around 10/01/2025 - 12/21/2025. Employee will return 12/22/2025.

B. Instructional

Name	Nature of Action	De/Step	Salary	Location	Date Effective	Date Terminated	Discussion
Melissa Berkheiser	Approve Resignation	MA+30 / 12	\$87,686.00	BHS		06/20/2025	
Kelsey Corsaro	Approve Resignation	MA+16 / 9	\$75,524.00	BHS		09/16/2025	
Nicholas Boffa	Approve	BA+20 / 1	\$59,871.00	BHS	09/01/2025	06/30/2026	Environmental Science Teacher
Alex Thompson	Approve	BA+20 / 10	\$73,926.00	BHS	09/01/2025	06/30/2026	Math Teacher
Amy Gluchoski	Approve	BA+20 / 10	\$73,926.00	BHS	09/01/2025	06/30/2026	Special Education Teacher

C. Substitute/Other

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Jordan Gingold	Approve	Summer Custodian	\$20.00/hr.	DT	07/15/2025	08/31/2025	
Jason Soderstrom	Approve	Substitute Teacher	\$100.00/day per diem	DT	09/01/2025	06/30/2026	



Lisa Durling	Approve	Substitute Teacher	\$100.00/day per diem	DT	09/01/2025	06/30/2026	
Sarah Koblitz	Approve	Substitute Teacher	\$100.00/day per diem	DT	09/01/2025	06/30/2026	
Dorothy Thayer	Approve	Substitute Teacher	\$100.00/day per diem	DT	09/01/2025	06/30/2026	
Kendall Lomascola	Approve	Substitute Teacher	\$100.00/day per diem	DT	09/01/2025	06/30/2026	
Emma Colino	Approve	Substitute Teacher	\$100.00/day per diem	DT	09/01/2025	06/30/2026	
Evan Smith	Approve	Substitute Teacher	\$100.00/day per diem	DT	09/01/2025	06/30/2026	
Kim Kearney	Approve	Substitute Secretary	\$115.00/day per diem	DT	09/01/2025	06/30/2026	
Arianna Bocchino	Approve	Substitute Teacher	\$100.00/day per diem	DT	09/01/2025	06/30/2026	
Gabriella Luque	Approve	Substitute Teacher	\$100.00/day per diem	DT	09/01/2025	06/30/2026	
Beth Katz	Approve	Substitute Teacher	\$100.00/day per diem	DT	09/01/2025	06/30/2026	
Kathrine Klein	Approve	Substitute Teacher	\$100.00/day per diem	DT	09/01/2025	06/30/2026	
Rodney Robbins	Approve	Substitute Teacher	\$100.00/day per diem	DT	09/01/2025	06/30/2026	
Jennifer MacDonald	Approve	Substitute Teacher	\$100.00/day per diem	DT	09/01/2025	06/30/2026	
Diane Brunda	Approve	Substitute Teacher	\$100.00/day per diem	DT	09/01/2025	06/30/2026	
Sofia Martini	Approve	Substitute Teacher	\$100.00/day per diem	DT	09/01/2025	06/30/2026	
Anna Pratt	Approve	Substitute Teacher	\$100.00/day per diem	DT	09/01/2025	06/30/2026	
Madison Malone	Approve	Substitute Teacher	\$100.00/day per diem	DT	09/01/2025	06/30/2026	
Michael Lefebvre	Approve	Substitute Teacher	\$100.00/day per diem	DT	09/01/2025	06/30/2026	
Daniel Hoeflinger	Approve	Substitute Teacher	\$100.00/day per diem	DT	09/01/2025	06/30/2026	
Jason Chestnutt	Approve	Substitute Teacher	\$100.00/day per diem	DT	09/01/2025	06/30/2026	
Stephanie Muller	Approve	Substitute Teacher	\$100.00/day per diem	DT	09/01/2025	06/30/2026	
Raymond Pych	Approve	Substitute Teacher	\$100.00/day per diem	DT	09/01/2025	06/30/2026	
Victoria Karpinecz	Approve	Substitute Teacher	\$100.00/day per diem	DT	09/01/2025	06/30/2026	

**D. Coaches/Activity Positions**

Sport	Nature of Action	Coach	Position	Season	Stipend	Longevity	Date Effective	Date Terminated	Discussion
Girls Basketball	Rescind	Melissa Berkheiser	Assistant Coach	Winter	\$4,264.00			06/20/2025	
Girls Soccer	Rescind	Melissa Berkheiser	Assistant Coach	Fall	\$4,264.00			06/20/2025	
Junior Class Advisor	Rescind	Melissa Berkheiser	Advisor	2025-2026 SY	\$2,238.00			06/20/2025	
Girls Soccer	Approve	Emily Kretschmaier	Assistant Coach	Fall	\$4,264.00	-	08/01/2025	11/30/2025	
Boys Basketball	Approve	Jason Soderstrom	Assistant Coach	Winter	\$4,264.00	-	11/21/2025	03/05/2026	
Girls Basketball	Approve	Sofia Martini	Assistant Coach	Winter	\$4,264.00	-	11/21/2025	03/05/2026	
Wrestling	Approve	Will Wenzel	Assistant Coach	Winter	\$2,132.00	-	11/21/2025	03/05/2026	
Wrestling	Approve	Ben Brasio	Assistant Coach	Winter	\$2,132.00	-	11/21/2025	03/05/2026	
Junior Class Advisor	Approve	Lisa Chestnutt	Advisor	2025-2026 SY	\$1,119.00	-	09/01/2025	06/30/2026	
Junior Class Advisor	Approve	Marisa Fatzer	Advisor	2025-2026 SY	\$1,119.00	-	09/01/2025	06/30/2026	

E. Student Interns/Teacher

Name	Nature of Action	School	Program	Subject	Date Effective	Date Terminated	Discussion

F. Non-Instructional

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Austin Mendel	Approve	Paraprofessional	\$7,773.42	BHS	09/01/2025	06/30/2026	
Jeffrey Muhlneckel	Approve	Head Maintenance	\$2,575.00	DT	07/01/2025	06/30/2026	

G. Extra Duty Pay

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Ryan Brown	Approve	Supervisor of Special Education	\$510.00 / Per Diem Rate	DT	07/01/2025	08/30/2025	14 days, summer duties per contract



Patrick Keane	Approve	CST	\$60.61/hr. NTE 10 hours	BHS	07/28/2025	08/30/2025	10 additional summer hours
Rebecca Collette	Approve	CST	\$44.98/hr. NTE 10 hours	BHS	07/28/2025	08/30/2025	10 summer hours
Lisa Chestnutt	Approve	Detention Supervisor	\$50.00/session	BHS	09/01/2025	06/30/2026	
Alissa Vogel	Approve	Detention Supervisor	\$50.00/session	BHS	09/01/2025	06/30/2026	
Holly Corsaro	Approve	New Teacher Mentor	State Proposed Rate	BHS	09/01/2025	06/30/2026	
Lisa Reda	Approve	New Teacher Mentor	State Proposed Rate	BHS	09/01/2025	06/30/2026	
Jason Luciani	Approve	New Teacher Mentor	State Proposed Rate	BHS	09/01/2025	06/30/2026	
Brian Baylor	Approve	New Teacher Mentor	State Proposed Rate	BHS	09/01/2025	06/30/2026	
Maren Baum	Approve	New Teacher Mentor	State Proposed Rate	BHS	09/01/2025	06/30/2026	
JoAnn Roman	Approve	New Teacher Mentor	State Proposed Rate	BHS	09/01/2025	06/30/2026	
Shannon Neville-Greenwood	Approve	New Teacher Mentor	State Proposed Rate	BHS	09/01/2025	06/30/2026	
Richard Allen	Approve	New Teacher Mentor	State Proposed Rate	BHS	09/01/2025	06/30/2026	
Lyn Lowndes	Approve	New Teacher Mentor	State Proposed Rate	BHS	09/01/2025	06/30/2026	
Lisa Chestnutt	Approve	New Teacher Mentor	State Proposed Rate	BHS	09/01/2025	06/30/2026	

RESOLUTION PP 02-26: APPOINTMENTS

RESOLVED, the Board of Education approves the following appointment pending applicants' completion of all required background checks pursuant to the provisions of N.J.S.A. 18A:6-7 et seq., N.J.S.A. 18A:6-4 et seq., and P.L. 2018, c. 5 as applicable:

PERSONNEL**A. Instructional**

Name	Nature of Action	De/Step	Salary	Location	Date Effective	Date Terminated	Discussion
Melissa Zabriskie	Approve	BA / 1	\$57,770.00	ADS	09/01/2025	06/30/2026	ASD Position

B. Coaches/Activity Positions

Sport	Nature of Action	Coach	Position	Season	Stipend	Date Effective	Date Terminated	Discussion

**C. Student Interns**

Name	Nature of Action	School	Program	Subject	Date Effective	Date Terminated	Discussion

D. Non-Instructional

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Aneta Talevska	Approve	Paraprofessional	\$22,363.00	ADS	09/01/2025	06/30/2026	
Samia Salcedo	Approve	Paraprofessional	\$21,363.00	ADS	09/01/2025	06/30/2026	
Jamie Hecht	Approve	Paraprofessional	\$21,363.00	ADS	09/01/2025	06/30/2026	
Jucelina Thorsland	Approve Resignation	Paraprofessional	\$21,863.00	RBS		07/20/2025	

E. Extra Duty Pay

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Jessica Utter	Approve	Teacher	\$41.20/hr. NTE 10 hrs.	ADS	07/28/2025	08/30/2025	10 summer hours
Nicole Franks	Approve	Speech Therapist	\$49.71/hr. NTE 10 hrs.	ADS	07/28/2025	08/30/2025	10 summer hours
Jill Dunlop	Approve	Teacher	\$73.99/hr. NTE 10 hrs.	ADS	07/28/2025	08/30/2025	10 summer hours
Lillian Faust	Approve	Teacher	\$41.46/hr. NTE 10 hrs.	ADS	07/28/2025	08/30/2025	10 summer hours
Kailey Fitzpatrick	Approve	Teacher	\$54.31/hr. NTE 10 hrs.	ADS	07/28/2025	08/30/2025	10 summer hours
Theresa Sansone	Approve	Counselor	\$44.98/hr. NTE 10 hrs.	ADS	07/28/2025	08/30/2025	10 summer hours
Toni-Anne Jack	Approve	Occupational Therapist	\$67.99/hr. NTE 10 hrs.	ADS	07/01/2025	08/30/2025	10 summer hours
Kathleen Marano-Frezza	Approve	BCBA	\$73.99/hr. NTE 10 hrs.	ADS	07/01/2025	08/30/2025	10 summer hours
Jeni Kertesz	Approve	CST	\$72.85/hr. NTE 20 hrs.	ADS	07/01/2025	08/30/2025	20 additional summer hours
Marie Endres	Approve	New Teacher Mentor	State Proposed Rate	ADS	09/01/2025	06/30/2026	
Kailey Fitzpatrick	Approve	New Teacher Mentor	State Proposed Rate	ADS	09/01/2025	06/30/2026	
Dan Clark	Approve	New Teacher Mentor	State Proposed Rate	ADS	09/01/2025	06/30/2026	



Rachel Guarino	Approve	New Teacher Mentor	State Proposed Rate	ADS	09/01/2025	06/30/2026	
Alexandra Vervoordt	Approve	New Teacher Mentor	State Proposed Rate	ADS	09/01/2025	06/30/2026	
Mary Lawler	Approve	New Teacher Mentor	State Proposed Rate	ADS	09/01/2025	06/30/2026	
Amy Silverstein	Approve	New Teacher Mentor	State Proposed Rate	ADS	09/01/2025	06/30/2026	
Jill Dunlop	Approve	New Teacher Mentor	State Proposed Rate	ADS	09/01/2025	06/30/2026	
Jill Muller-Rovell	Approve	New Teacher Mentor	State Proposed Rate	ADS	09/01/2025	06/30/2026	
Kristy Ricker	Approve	New Teacher Mentor	State Proposed Rate	ADS	09/01/2025	06/30/2026	
Jon Calabro	Approve	New Teacher Mentor	State Proposed Rate	RBS	09/01/2025	06/30/2026	
Catherine Gelino	Approve	New Teacher Mentor	State Proposed Rate	RBS	09/01/2025	06/30/2026	
Brittany Marion	Approve	New Teacher Mentor	State Proposed Rate	RBS	09/01/2025	06/30/2026	
Annemarie Tarr	Approve	New Teacher Mentor	State Proposed Rate	RBS	09/01/2025	06/30/2026	
Marigrace Koptyra	Approve	New Teacher Mentor	State Proposed Rate	RBS	09/01/2025	06/30/2026	
Joe Duchensky	Approve	New Teacher Mentor	State Proposed Rate	RBS	09/01/2025	06/30/2026	
Kathleen Price	Approve	New Teacher Mentor	State Proposed Rate	RBS	09/01/2025	06/30/2026	
Stacy Ahlquist	Approve	New Teacher Mentor	State Proposed Rate	RBS	09/01/2025	06/30/2026	
Alexandria Spellman	Approve	New Teacher Mentor	State Proposed Rate	RBS	09/01/2025	06/30/2026	

F. Substitute/Other

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES - J. Tadros, Chair
Committee Meeting Report

Motion by J. Tadros, seconded by M. Gogel, to accept the recommendation of the Superintendent to approve and adopt motions CIS 01-26 through CIS 05-26, as described below:



- CIS 01-26 Approval of Virtual/Remote Plan for the 2025-2026 SY*
 CIS 02-26 Approval of Out-of-District Public Placements for 2025 ESY and 2025-2026 SY*
 CIS 03-26 Approval of Out-of-District Private Placements for 2025 ESY and 2025-2026 SY*
 CIS 04-26 Approval of NJSIAA Membership Certification*
 CIS 05-26 Approval of Professional Days*

Discussion: None.

ROLL CALL:

A. Allison - YES	A. Drucker - YES	J. Karpowich - YES
J. Tacinelli - ABSENT	H. Oguss - ABSENT	K. Smith - ABSENT
J. Tadros - YES	C. Ziegler - YES	M. Gogel - YES

L. Grecco - Bloomingdale Representative -**YES**

Motion carried 7-0-0

Motion by J. Tadros, seconded by C. Ziegler, to accept the recommendation of the Superintendent to approve and adopt motions CIS 06-26 through CIS 07-26, as described below:

- CIS 06-26 **Renewal of Homebound/Bedside Instruction**
 CIS 07-26 **Approval of Out-of-District Private Placements for 2025 ESY and 2025-2026 SY**

Discussion: None.

ROLL CALL:

A. Allison - YES	A. Drucker - YES	J. Karpowich - YES
J. Tacinelli - ABSENT	H. Oguss - ABSENT	K. Smith - ABSENT
J. Tadros - YES	C. Ziegler - YES	M. Gogel - YES

Motion carried 6-0-0

RESOLUTION CIS 01-26: APPROVAL OF VIRTUAL/REMOTE PLAN FOR THE 2025-2026 SY*

RESOLVED, the Board of Education approves submission of the Virtual and Remote Instructional Plan and Attestation for the 2025-2026 School Year to the New Jersey Department of Education.

RESOLUTION CIS 02-26: APPROVAL OF OUT-OF-DISTRICT PUBLIC PLACEMENTS FOR 2025 ESY AND 2025-2026 SY*

RESOLVED, the Board of Education approves the following out-of-district public placements for the 2025 extended school year and 2025-2026 school year:



Student ID Number	District	School Attending	Dates	Tuition	Extraordinary Services	Account
#95531	Butler	Central Park School (ESCMC)	SY: 09/01/25 - 06/30/26	SY: \$92,922.00	SY: \$35,433.00	11-000-100-565-00-000

RESOLUTION CIS 03-26: APPROVAL OF OUT-OF-DISTRICT PRIVATE PLACEMENTS FOR 2025 ESY AND 2025-2026 SY*

RESOLVED, the Board of Education approves the following out-of-district private placements for the 2025 extended school year and 2025-2026 school year:

Student ID Number	District	School Attending	Dates	Tuition	Extraordinary Services	Account
#35096	Butler	The Phoenix Center	07/07/25 - 06/30/26	ESY: \$8,771.92 SY: \$83,102.40	<u>N/A</u>	11-000-100-566-00-000
#60958	Butler	Windsor School	09/04/25 - 06/30/26	SY: \$85,500.00	<u>N/A</u>	11-000-100-566-00-000

RESOLUTION CIS 04-26: APPROVAL OF NJSIAA MEMBERSHIP CERTIFICATION*

RESOLVED, the Board of Education approves the membership certification of Butler High School in the New Jersey State Interscholastic Athletic Association for participation in the approved interschool athletic program sponsored by the NJSIAA for the 2025-2026 school year. The Board adopts as its own policy, and agrees to be governed by the Constitution Bylaws and Rules and Regulations of the NJSIAA.

RESOLUTION CIS 05-26: APPROVAL OF PROFESSIONAL DAYS*

Date	Vendor	Workshop Title/Presenter	Cost	Participants/Requestor
10/20/2025 - 10/23/2025 (3 Nights)	NJSBA	NJSBA Workshop in Atlantic City	Registration: \$550.00 Hotel: \$366.00	Alison Allison
10/21/2025- 10/22/2025 (1 Night)	NJSBA	NJSBA Workshop in Atlantic City	Registration \$550.00 Hotel: \$122.00	Karen Smith



10/20/2025 - 10/22/2025 (2 Nights)	NJSBA	NJSBA Workshop in Atlantic City	Registration: \$550.00 Hotel: \$244.00	Jane Tadros
10/15/2025 - 10/17/2025	NJPSA / FEA	NJPSA Fall Conference	\$898.96	Michelle Papa

RESOLUTION CIS 06-26: RENEWAL OF HOMEBOUND/BEDSIDE INSTRUCTION

RESOLVED, the Board of Education approves the renewal of Home Instruction/Bedside Hours as per Guidance Department, Student Physician, and/or Court Order, paid upon submission of timesheets:

Student ID Number/District	Grade	Effective Date	Hours Per Week	End Date
#95429/Butler	7	05/14/2025	10	06/18/2025

RESOLUTION CIS 07-26: APPROVAL OF OUT-OF-DISTRICT PRIVATE PLACEMENTS FOR 2025 ESY AND 2025-2026 SY

RESOLVED, the Board of Education approves the following out-of-district private placements for the 2025 extended school year and 2025-2026 school year:

Student ID Number	District	School Attending	Dates	Tuition	Extraordinary Services	Account
#95862	Butler	Celebrate the Children	07/01/25 - 06/30/26	<u>ESY</u> : \$10,718.00 <u>SY</u> : \$83,880.00	<u>ESY</u> : \$4,830.00 <u>SY</u> : \$37,800.00	11-000-100- 566-00-000
#95242	Butler	The Phoenix Center	07/07/25 - 06/30/26	<u>ESY</u> : \$8,771.92 <u>SY</u> : \$83,102.40	<u>ESY</u> : \$3,800.00 <u>SY</u> : \$36,000.00	11-000-100- 566-00-000

FINANCE - C. Ziegler, Chair**Committee Meeting Report**

Motion by C. Ziegler seconded by J. Tadros, to accept the recommendation of the Superintendent to approve and adopt motions FIN 01-26 through FIN 11-26, as described below:

FIN 01-26 Bills and Claims and Payroll Report*
FIN 02-26 Open Purchase Order Reports*



- FIN 03-26 Transfers***
FIN 04-26 Reports of the Secretary and Treasurer*
FIN 05-26 Approval of Paid Lunch Prices for the 2025-2026 SY*
FIN 06-26 Bid Award through Educational Data Services, Inc.*
FIN 07-26 Submission of IDEA Consolidated Grant Applications*
FIN 08-26 Adoption of New Bid Thresholds*
FIN 09-26 Adoption of 2025/2026 School Year Purchasing Manual*
FIN 10-26 Approve Tuition Contract Morris County with Vocational School District *
FIN 11-26 Approval of Contracts with Mountain Lakes Board of Education Mainstream Support Program for the 2025-2026 SY*

Discussion: None.

ROLL CALL:

A. Allison - YES	A. Drucker - YES	J. Karpowich - YES
J. Tacinelli - ABSENT	H. Oguss - ABSENT	K. Smith - ABSENT
J. Tadros - YES	C. Ziegler - YES	M. Gogel - YES

L. Grecco - Bloomingdale Representative -**YES**

Motion carried 7-0-0

Motion by C. Ziegler seconded by J. Karpowich, to accept the recommendation of the Superintendent to approve and adopt motion FIN 12-26, as described below:

FIN 12-26 Approval of Contracts with Mountain Lakes Board of Education Mainstream Support Program for the 2025-2026 SY

Discussion: None.

ROLL CALL:

A. Allison - YES	A. Drucker - YES	J. Karpowich - YES
J. Tacinelli - ABSENT	H. Oguss - ABSENT	K. Smith - ABSENT
J. Tadros - YES	C. Ziegler - YES	M. Gogel - YES

Motion carried 6-0-0

RESOLUTION FIN 01-26: BILLS AND CLAIMS AND PAYROLL REPORT*

RESOLVED, the Board of Education approves the **Bills and Claims and Payroll Report**, as per attached list, in the amount of **\$2,400,867.35** and further move that the following bills drawn on the current account in the total amount of **\$2,072,819.25** for materials received and/or services rendered, having been duly audited by the business administrator and submitted to the Board, be ratified by the Board.



RESOLUTION FIN 02-26: OPEN PURCHASE ORDER REPORTS*

RESOLVED, the Board of Education authorizes approval of the **Open Purchase Order Reports**, as per attached, in the amount of **\$28,767,526.69**.

RESOLUTION FIN 03-26: TRANSFERS*

RESOLVED, the Board of Education approves transfers for the month of **June 30, 2025** as presented and on file in the Board Office.

RESOLUTION FIN 04-26: REPORTS OF THE SECRETARY AND TREASURER*

RESOLVED, the Board of Education approves reports of the Secretary and Treasurer for the period ending **June 30, 2025** Pursuant to N.J.A.C. 6:20-2.13, and 6:20-2A.10 (d) and (e), and as certified by the Board Secretary, the Board certifies that no budgetary line account has been over expended or has obligations or payments which in total exceed the amount appropriated by the Board of Education, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

RESOLUTION FIN 05-26: APPROVAL OF PAID LUNCH PRICES FOR THE 2025-2026 SY*

RESOLVED, the Board of Education approves the paid lunch prices for the 2025-2026 school year as follows:

	Elementary School	Middle School	High School
Breakfast	\$2.75	\$3.00	\$3.25
Lunch	\$3.75	\$4.00	\$4.25
Reduced Price Breakfast*	\$0.00	\$0.00	\$0.00
Reduced Price Lunch*	\$0.00	\$0.00	\$0.00

RESOLUTION FIN 06-26: BID AWARD THROUGH EDUCATIONAL DATA SERVICES, INC.*

RESOLVED, the Board of Education approves the following purchases of school supplies for the 2025-2026 school year by **bid award through Educational Data Services, Inc.**

CATEGORY	PO TOTAL
General Classroom Supplies	\$8,160.56
Audio Visual Supplies	\$424.24



Family/Consumer Science	\$1,498.83
Fine Art Supplies	\$15,450.57
Health and Trainer Supplies	\$3,795.27
Library Supplies	\$333.34
Math Supplies	\$165.78
Music Supplies	\$369.71
Office and Toner Supplies	\$6,079.06
Paper/Copy Duplicator Supplies	\$554.60
Photography Supplies	\$1,731.19
Physical Education Supplies	\$1,870.75
Science Supplies	\$4,308.32
Special Supplies	\$477.46
Teaching Aids	\$2,052.60
Technology Supplies	\$146.86

RESOLUTION FIN 07-26: SUBMISSION OF IDEA CONSOLIDATED GRANT APPLICATIONS*

RESOLVED, the Board of Education approves the submission of the Fiscal Year 2026 Federal IDEA Consolidated Grant Applications, and accept the grant award funds in the amounts listed as follows:

IDEA BASIC	\$294,873.00
IDEA PRESCHOOL	\$9,507.00
IDEA TOTAL	\$304,380.00

RESOLUTION FIN 08-26: ADOPTION OF NEW BID THRESHOLDS*

WHEREAS, Ms. Pamela Vargas, School Business Administrator/Board Secretary, possesses a Qualified Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7 and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$44,000 to \$53,000, effective July 1, 2025;



NOW, THEREFORE BE IT RESOLVED that the Butler Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a), establishes and sets the bid threshold amount of \$53,000 for the school district, and further authorizes the School Business Administrator/Board Secretary, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

Furthermore, for contracts in the aggregate that are less than the bid threshold but fifteen (15%) or more of the amount, the School Business Administrator/Board Secretary shall award contracts after soliciting at least two competitive quotations.

The School Business Administrator/Board Secretary, pursuant to N.J.S.A. 18A:18A-37(c), is authorized to award contracts that are in the aggregate less than fifteen (15%) percent of the bid threshold without soliciting competitive quotations.

RESOLUTION FIN 09-26: ADOPTION OF THE 2025/2026 SCHOOL YEAR PURCHASING MANUAL*

RESOLVED, the Board of Education further recommends the Purchasing Manual prepared by the School Business Administrator, be hereby adopted for the 2025-2026 School Year.

The manual outlines the proper purchasing practices that all Board of Education employees must follow to be in compliance with New Jersey State Law and Board of Education Policy.

The Board of Education further empowers the Superintendent of Schools to impose sanctions against employees who make an unauthorized purchase as defined in the Purchasing Manual.

RESOLUTION FIN 10-26: APPROVAL OF TUITION CONTRACT WITH MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT*

RESOLVED, the Board of Education approves a tuition contract with **Morris County Vocational School District** for the 2025-2026 School Year for students enrolled full-time and part-time. Estimated cost of contract based on current enrollment is \$365,692.00 per the following:

14 Regular Ed Part-Time at \$5,030 per student (6 Butler, 8 Bloomingdale)
26 Regular Ed Full-Time at \$10,175 per student (Butler only)
2 Special Ed Full Time at \$15,361 per student (Butler only)

RESOLUTION FIN 11-26: APPROVAL OF CONTRACT WITH MOUNTAIN LAKES BOARD OF EDUCATION MAINSTREAM SUPPORT PROGRAM FOR 2025-2026 SY*

RESOLVED, the Board of Education approves the following contract with Mountain Lakes Board of Education Mainstream Support Program to provide itinerant services for students with hearing loss for the 2025-2026 school year:



Program	Itinerant Service	Student ID Number	Rate Per Session	Annual Cost
Lake Drive Itinerant	1-50 min. session/month	#95152	\$190.00	\$1,900.00

RESOLUTION FIN 12-26: APPROVAL OF CONTRACT WITH MOUNTAIN LAKES BOARD OF EDUCATION MAINSTREAM SUPPORT PROGRAM FOR 2025-2026 SY

RESOLVED, the Board of Education approves the following contract with Mountain Lakes Board of Education Mainstream Support Program to provide itinerant services for students with hearing loss for the 2025-2026 school year:

Program	Itinerant Service	Student ID Number	Rate Per Session	Annual Cost
Lake Drive Itinerant	1-50 min. sessions/month	#95485	\$190.00	\$1,900.00

OPERATIONS - C. Ziegler, Chair

Committee Meeting Report

Motion by C. Ziegler, seconded by M. Gogel, to accept the recommendation of the Superintendent to approve and adopt motions OPS 01-26 through OPS 02-26 as described below:

OPS 01-26 HS/District Facility Use Requests*

OPS 02-26 Submission of Statement of Assurance for Lead Testing*

Discussion: None.

ROLL CALL:

A. Allison -**YES**

J. Tacinelli -**ABSENT**

J. Tadros -**YES**

A. Drucker -**YES**

H. Oguss -**ABSENT**

C. Ziegler -**YES**

J. Karpowich -**YES**

K. Smith -**ABSENT**

M. Gogel -**YES**

L. Grecco - Bloomingdale Representative -**YES**

Motion carried 7-0-0

Motion by C. Ziegler, seconded by J. Karpowich, to accept the recommendation of the Superintendent to approve and adopt motion OPS 03-26 as described below:

OPS 03-26 Elementary Facility Use Requests

Discussion: None.

**ROLL CALL:**A. Allison -**YES**J. Tacinelli -**ABSENT**J. Tadros -**YES**A. Drucker -**YES**H. Oguss -**ABSENT**C. Ziegler -**YES**J. Karpowich -**YES**K. Smith -**ABSENT**M. Gogel -**YES**

Motion carried 6-0-0

RESOLUTION OPS 01-26: HS/DISTRICT FACILITY USE REQUESTS*

RESOLVED, the Board of Education approves the following application(s) for **use of facilities** for the **2025-2026** school year:

Date	Group	Event	Place	Classification/ App. #	Fee
9/6/2025 Through 11/16/2025	B & B United Soccer Club	Soccer Games	BHS Memorial Field Sundays 1:00 p.m. ~ 7:30 p.m.	SY 25/26 -B1(13)	\$0.00
1/4/2026	Bloomingtondale PTA	Harlem Wizards	BHS Gym 12:00 p.m ~ 7:00 p.m.	SY 25/26 -B1(19)	Rental Fee waived. Only Custodial Overtime charges
9/24/2025	BHS Guidance	9th & 12th Grade Parent Night	BHS Media Center & Auditorium 6:30 p.m.	SY 25/26 -A1(2)	\$0.00
10/9/2025	BHS Guidance	Financial Aid Night	BHS Auditorium 6:00 p.m.	SY 25/26 -A1(3)	\$0.00
11/12/2025	BHS Activity	BHS Open House	Butler High School 6:30 p.m.	SY 25/26 -A1(4)	\$0.00

RESOLUTION OPS 02-26: SUBMISSION OF STATEMENT OF ASSURANCE FOR LEAD TESTING*

RESOLVED, the Board of Education approves submission of the Statement of Assurance for Lead Testing.

RESOLUTION OPS 03-26: ELEMENTARY FACILITY USE REQUESTS

RESOLVED, the Board of Education approves the following application(s) for **use of facilities** for the **2025-2026** school year:

Date	Group	Event	Place	Classification/ App. #	Fee
Fall: 9/26/2025 Through 10/3/2025 Spring: 4/24/2026 Through 5/1/2026	Butler PTA	Scholastic Spring and Fall Book Fair	ADS Library During School Hours	SY 25/26 -B1(9)	\$0.00
Fall: 10/17/2025 Through 10/24/2025 Spring: 3/23/2026 Through 3/27/2026	Butler PTA	Scholastic Spring and Fall Book Fair	RBS - Multiple locations to be determined	SY 25/26 -B1(10)	\$0.00
8/26/2025 Through 11/20/2025	B & B United Soccer Club	Soccer Practices	ADS Field Monday ~ Friday 6:00 p.m. ~ 9:00 p.m.	SY 25/26 -B1(11)	\$0.00
9/6/2025 Through 11/16/2025	B & B United Soccer Club	Soccer Games	ADS Field Sundays 1:00 p.m. ~ 7:30 p.m.	SY 25/26 -B1(12)	\$0.00
9/19/2025	Butler PTA	Ice Cream Social	ADS Gym and Parking Lot 4:00 p.m. ~ 9:00 p.m.	SY 25/26 -B1(14)	\$0.00



11/14/2025	Butler PTA	K-2 Harvest Dance	ADS Gym 5:00 p.m. ~ 9:00 p.m.	SY 25/26 -B1(15)	\$0.00
3/20/2026	Butler PTA	3rd & 4th Grade Shamrock Dance	ADS Gym 5:00 p.m. ~ 9:00 p.m.	SY 25/26 -B1(16)	\$0.00
5/7/2026	Butler PTA	Mother's Day Plant Sale	ADS Breezeway 8:00 a.m. ~ 2:00 p.m.	SY 25/26 -B1(17)	\$0.00
Tent Setup: 6/3/2026 or 6/4/2026 Picnic Date: 6/4/2026 Raindate: 6/5/2026	Butler PTA	4th Grade Picnic	ADS Field 8:00 a.m. ~ 3:00 p.m. *Tent setup will be the night before the picnic. Take down will take place after 5:00 p.m. or day after picnic.	SY 25/26 -B1(18)	\$0.00

UNFINISHED BUSINESS/FOLLOW UP PREVIOUS AGENDA: None.

NEW BUSINESS: None.

PUBLIC PARTICIPATION #2: None.

FOR THE GOOD OF THE ORDER: None.

ADJOURNMENT:

Motion by J. Karpowich, seconded by C. Ziegler, that the Butler Board of Education adopt the following resolution:

RESOLVED, that the Board of Education approves the motion to close the meeting of the Butler Board of Education at 6:46 p.m.

Respectfully submitted,

Pamela Vargas
Board Secretary